



## COVID-19 - Our Safety Measures and procedures

In compliance with the Governments advice, these temporary health and safety precautions have been made to keep all students and teaching staff safe.

Please take a moment to read through them before you attend your first face to face lesson with us.

### Safety Precautions:

- All waiting areas will be closed until further notice. We ask parents and guardians to wait outside for the duration of the lesson, unless mitigating circumstances are stated. Parent's will still be welcome to use all toilet, tea and coffee making facilities.
- All teaching rooms have been re evaluated to ensure social distancing measures can be taken.
- All entrance doors will be kept permanently open. Teaching staff will handle all studio doors to give students access to the necessary rooms.
- Hand sanitising stations have been placed at both teaching locations for students to use before and after lessons. Anti bacterial soap has been placed in the toilet facilities.
- Any shared instruments will be thoroughly cleaned between each lesson.
- General cleaning and hygiene routines have been increased in both locations.
- Staff will wear masks where possible.

### Things you need to do:

- Keep washing your hands regularly.
- Bring your own equipment (guitars, leads, plectrums, books and drumsticks etc) with you where possible. We sell drumsticks, plectrums and books via our store, please ask your tutor for more information.
- Do not attend your lesson if you feel unwell or are showing coronavirus symptoms. Our 72-hour cancellation policy has been relaxed until further notice to support this. If you are symptomatic you will not be able to attend another lesson for 14 days (two weeks) however you are still welcome to have lessons online with us.
- Make sure we have your correct contact information and that we are aware of any medical issues that may impact on your lessons.
- Stay positive, relax and enjoy your lessons! We are looking forward to having you back!

Thank you for all of your support and cooperation in this very strange time.

**The XYZ Music Academy Team**